

DRAFT COPY

SILBA

MINUTES

CLAIM AND LOSS CONTROL COMMITTEE MEETING

April 27, 2016

MEETING VENUE:

This meeting was held at the Courtyard by Marriott Hotel, Westborough.

WELCOME:

The Chairman, Steve Sager welcomed the Committee.

MEMBERS PRESENT:

Steve Sager, Brockway- Smith, Chairman
Linda Lyons Brockway- Smith Company
Dan Christopher, Brockway- Smith Company
John Howell, Shepley Wood Products
Sheila Todd, Koopman Lumber
Kim Sulda, Brockway- Smith Company
Bruce Chapin, Atlantic Plywood Company
Tiffany Wessling, DB&S Lumber Company

MEMBERS ABSENT:

Frank Chalmers, DB&S Lumber
Tom Slater, Keiver- Willard Lumber
Marie Hanson, Mid Cape Lumber
Jason Thacker, Howe Lumber
Ryan Woundy, Building Center
Mike McNeil, Moynihan Lumber
Barbara Laferriere, North Atlantic Corp.
Lynessa Moses, Concord Lumber Corp

REPRESENTING MEADOWBROOK/TPA ASSOCIATES:

Wendy Miller
John Kosar
Nicholas Coe
Terry Buckhout

OPENING REMARKS:

Steve Sager opened the meeting at 9:05 AM.

APPROVAL OF OLD MINUTES:

The Minutes of the January 20, 2016 meeting were read and approved unanimously.

CLAIMS:

Wendy Miller and John Kosar discussed the open and active claims from the Claim Report provided to the Committee.

Claims discussed were #2 GV Moore Lumber; #6 Concord Lumber; #12 Concord Lumber; #14 Johnson Lumber; #26 Moore Lumber, and #29 Wholesale Doors.

Wendy suggested training for the membership for Claims 101 as some members recently have had issues with timely reporting. It was discussed that this could be done via webinar and saved to the SILBA website, which was well received by the Committee. Wendy and John will coordinate this and have an announcement sent out when a date is determined.

Wendy also suggested that an updated version of the Claims Handling Guide be distributed to the membership as it includes all contact information for Meadowbrook as well as forms and procedures that will assist the members when a claim arises. Wendy and John will update this and provide at the upcoming Safety Day on May 4th.

LOSS CONTROL:

Nick presented a session that involved all members to participate to help determine what they thought was important in regards to safety topics at their facilities to get a sense of where to focus safety efforts. There will be more to discuss on the outcome of this exercise.

OTHER BUSINESS:

There was no other business to discuss.

ADJOURNMENT:

The Meeting was adjourned at 10:40 AM.

Respectfully submitted,
Terry Buckhout

WHEN YOUR WORKPLACE IS A SAFE PLACE, EVERYONE BENEFITS.