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SILBA

MINUTES

CLAIM AND LOSS CONTROL COMMITTEE MEETING

February 2, 2017

MEETING VENUE:

This meeting was held via Webex.

WELCOME:

The Chairman, Steve Sager welcomed the Committee.

MEMBERS PRESENT:

Steve Sager, Brockway- Smith, Chairman
Linda Lyons Brockway- Smith Company
Dan Christopher, Brockway- Smith Company
Kim Sulda, Brockway- Smith Company
Leah Smith, Concord Lumber Corp
Marie Hanson, Mid Cape Lumber
Barbara Laferriere, North Atlantic Corp.

MEMBERS ABSENT:

Sheila Todd, Koopman Lumber
Jason Thacker, Howe Lumber
Mike McNeil, Moynihan Lumber
John Howell, Shepley Wood Products
Tom Slater, Keiver- Willard Lumber
Bruce Chapin, Atlantic Plywood Company
Tiffany Wessling, DB&S Lumber Company
Mike Harell, Building Center
Ryan Woundy, Building Center

REPRESENTING MEADOWBROOK/TPA ASSOCIATES:

Deb Finn
Elizabeth Metivier
Terry Buckhout

OPENING REMARKS:

Steve Sager opened the meeting at 9:05 AM.

APPROVAL OF OLD MINUTES:

The Minutes of the November 16, 2016 meeting were read and approved unanimously.

INTRODUCTION:

Steve asked us to introduce ourselves as we are on a Webinar.

CLAIMS:

Ms. Finn, Claims Supervisor, reviewed the status of claims that required some discussion.
Ms. Finn went through key open Lost Times claims on the Claim Report.

They were claims that:

- 1) Need a reserve increase (1 color coded in red – claim # 35nc16000158 - 1/17/2014 date of Injury - Wholesale Doors).
- 2) Claims where reserves were increased since at the 12/8 board meeting with John Kosar had previously indicated they might need a reserve increase

7 claims color coded in Green –

Claim # 35nc14000130 - 7/31/2014 Johnson Lumber
Claim # 35nc15000054 - 2/27/15 Brockway Smith
Claim # 35nc15000046 - 3/3/15 Falmouth Lumber
Claim # 35nc150000785 - 5/11/15 Building Center of Gloucester
Claim # 35nc16000042 - 1/6/16 EC Cottle
Claim # 35nc16000031 - 2/4/16 Shepley Wood Products
Claim # 35nc16000056 - 4/4/17 DOI, Gilbert & Cole Building products

- 3) Claims that settled:

Claim # 35nc12000045 – case settled for 90k, 12/21/11 DOI- Wachusett Lumber
Claim # 35nc14000104- case settled for 50k, 6/9/14 DOI – Concord Lumber

- 4) We also discussed 3 claims to keep an eye on for potential developments (color coded in yellow)

Claim # 35nc15000074- 4/30/15 DOI, Moore Lumber
Claim # 35nc15000080- 5/20/15 DOI, Brockway Smith
Claim # 35nc15000087- 5/31/15 DOI, Nickerson Lumber

We discussed the two lost time claims since January 1, 2017 – (12/22/16, Maki Corporation, EE slipped and fell and fractured his shoulder
1/6/2017, Koopman Lumber fractured back due to lumbar falling on employee when removing straps)

LOSS CONTROL:

The agenda covered:

- Introductions
- Meadowbrook contact update
 - Emphasis on communication
- Claim updates
- Loss Control updates
 - Annual meeting – speaker
 - SawStop
 - Accident Investigation
 - Riding with a driver
 - Website update
 - Safety plan for the year
 - Educate, inspections, focus on one main issue/concern at location
 - Calendar of events

Mr. Buckhout advised the Committee on more recent changes within the Claim and Risk Control departments for Meadowbrook. Mr. Buckhout advised that as Nicholas Coe is no longer with Meadowbrook, Mr. Buckhout will now be your full-time safety representative. There are no new changes for the claims dept. Bill Griebel retired and Marisa Jackson assumed this position. Accounting is now handled by William “Seth” Pratt and overall account management is handled by Chris Spring. A listing of all of the contact changes with backup personnel was also sent to every member.

Mr. Buckhout discussed the annual meeting briefly and indicated that Dr. Wayne Maines will be speaking. His topic is “How to run a safety program on a shoe-string budget”.

A calendar of events for the year were discussed and sent to all members that have the quarterly Board meetings, Claim and Loss Control meetings, and Safety days with locations and times.

The very recent Koopman accident was investigated and recommendations were made by them to prevent recurrence. This accident involved a driver unloading a load at a jobsite. The truck was parked on a 2 lane road. It was relatively flat, some snow had recently fallen. The driver removed one strap and the second was caught on something-he gave it a tug and 2 pieces weighing about 350 lbs came down and hit him in the back and head, knocking him to the ground. This is a very serious injury resulting in spinal injuries. He is now wearing a full body cast and has other injuries which will take time to resolve.

Mr. Buckhout also advised that SawStop is willing to help a little but that the bulk of the effort needs to come from Silba. So Steve and I will work to develop an incentive letter to present to the Board on the 16 of February, pull the old incentive letter, present how many companies took advantage of this last time and work to get a SawStop demonstration for the May Safety Day.

We had a discussion about continuing with webinars as we often get low attendance, have technical problems, and don't get much discussion. The group voted and agreed to eliminate them unless there is a storm forecast for the day (if forecast 3-5 days prior, a notice will go to all that the onsite meeting is changed to a webinar).

Also a ride with a driver at Brockway Smith was discussed as it was used for their own training on manual material handling and slip, trips, and falls. This type of training is also available to all members. It may require riding in different types of trucks for more accurate evaluation and presentation.

OTHER BUSINESS:

One member brought up drug screening for marijuana as this is becoming a more important concern for employers with all employees, especially those operating equipment. This evoked many comments from multiple members. This is handled differently at various companies. Brockway Smith has a complete policy covering this. All employees are tested. Concord Lumber has a segment of their handbook addressing this. North Atlantic has it in their POPE screening and reviewing other options. Nickerson gives employees a last chance warning. I'm sure there will be more on this topic as we progress throughout the year.

ADJOURNMENT:

The Meeting was adjourned at 10:10 AM.